

Job Title	Reference No / how to apply:	Main Requirements	Original Job Website
Office Administrator	www.Indeed.ie or www.Employum.ie Part-Time Reference ID: HW2005	Our West Cork based client in the construction industry seeks a Part time Office Administrator (3 mornings a week) to work in their office (close to Bandon) You will be supporting another administrator who works the rotating 2 days a week, The position will be office based and your duties will include: <ul style="list-style-type: none"> • General office duties • Assisting the Business Owner • Managing and sorting the computers in the office • Recording site locations of staff daily • Managing the ordering and reordering of supplies • Dealing with customer queries via the phone • Printing job specs. • Helping the team compile quotes • Filing • Archiving 	www.indeed.ie www.employum.ie
Meat Packaging / Labelling Operatives & Line Leads PE Global Ballincollig Cork City	www.jobs.ie or PE Global Permanent Full Time Meat Packaging position is €11 per hour Operatives €12 per hour Roles or operatives are day shift - 7 am to 5 pm - Mon to Fri Some Saturday work available.	PE Global currently seeking meat packaging / labelling operatives as well as Line Leads for these production/packaging/processing lines. We are looking for candidates with factory or food production experience for this meat packaging role. Good work ethic and manual dexterity essential.	www.jobs.ie or PE Global Human Resources 021-4297900
For more information or support on how to apply for any of these jobs contact us on 021 - 4302310			

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Van Driver Alltrans Cork City, County Cork,	www.jobs.ie or Website: www.alltrans.ie Email: info@alltrans.ie	Delivering to retail multi drop locations based out of Cork City. Experienced van drivers required with accident free history. Applicants 25 years of age plus for insurance requirements. €28,000 - €35,000	www.jobs.ie or Website: www.alltrans.ie Email: info@alltrans.ie
Delivery Driver Mizzoni Pizza Cork – Cork	www.indeed.ie *Urgently needed	Delivery experience of 1 year Full driving license Delivering to residential locations	www.indeed.ie
Kitchen Fitter	www.indeed.ie Tactical Talent Recruitment – Cork * Immediate start *You should live near Cork to be considered for this role. People living more than 1 hour’s drive from Cork will not be suitable. Reference ID: KFCOR2020006 Salary: €60,000.00	Ability to carry out own site surveys Own van and tools Safe Pass Registered Several years’ experience in fitting kitchens Ability to communicate professionally and deliver excellent customer service to customers in their homes Please send a CV or outline details of the kitchen businesses you have previously or currently work with. Full driving license	www.indeed.ie Tactical Talent Recruitment – Cork (01) 907 91 92
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Warehouse Operator (Split Shift) Blarney, County Cork	Dangan Recruitment www.jobs.ie *We are looking for candidates for an immediate start.	Working Split shifts will be 6am-9am and 3pm-7pm Monday to Friday (40 hours per week) The work will involve the use of a computer systems, so PC Skills are ESSENTIAL You will also be required to lift and move heavy parcels and packages so Manual Handling Certificate is also essential Contract length: 1-2 months Job Types: Full-time, Temporary Salary: €10.50 /hour	www.jobs.ie Dangan Recruitment +353 15390620
Team Member - Part Time KFC, Mahon Point SC Cork	www.jobalert.ie Job Reference: KFC/TP/0/3069/EG4939	The Ideal Candidate: Are you a bright, spirited person who loves to get stuck in, ask questions and support the people around you? Working Hours: Variable shifts	www.jobalert.ie
Shop/forecourt assistant Maxol Carrigaline - Cork Full-Time	www.maxol.ie www.indeed.ie	Candidates must be able to work 5 days a week operating on a Monday to Sunday roster. Candidates must be hard working honest adaptable customer focused team player €10.10 an hour	www.maxol.ie www.indeed.ie
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Deli/Fast Food Assistant Maxol Carrigaline - Cork	www.maxol.ie www.indeed.ie	<p>Candidates must be able to work 5 days a week operating on a Monday to Sunday roster.</p> <p>Candidates must be hard working honest adaptable customer focused team player</p> <p>HACCP Cert needed and 1 years' experience required</p>	www.maxol.ie www.indeed.ie
Warehouse Operative Grafton Recruitment	www.graftonrecruitmnet.ie	<p>Grafton Recruitment are hiring for our client based in Little Island for a part time warehouse operative role (2 - 3 days per week)</p> <p>Duties will include:</p> <ul style="list-style-type: none"> • Keeping the warehouse organised • Picking & Packing • Working to set times • Loading materials with a forklift • Operating machinery in a safe and responsible manner • Stock management • Notifying relevant departments as items are received, shipped or processed as required <p>Experience in a similar warehousing role desirable</p> <p>Experience driving forklift (reach and counterbalance) with a valid license</p>	www.graftonrecruitment.ie

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Deli Assistant – Cork City SPAR Ireland	https://sparcareers.recruitee.com	<p>To serve customers in a friendly and efficient manner providing an exceptional standard of customer care</p> <ul style="list-style-type: none"> • To communicate with the customers in an effective and welcoming manner • To deal with customer complaints in a professional and pleasant way and refer to the Store Manager where appropriate • Ensure products are served to customers in line with Food Hygiene Requirements • Maintain knowledge of current in deli sales and promotions • Assist customers with queries regarding deli products <p>Experience and knowledge of Food Hygiene would be beneficial</p>	https://sparcareers.recruitee.com
Store Assistant Ballincollig Aldi Stores	www.jobs.ie www.aldirecruitment.ie Permanent Salary €12.30 - €14.10 per hour	<p>You'll be involved in everything from checking off deliveries to dealing with customer queries and ensuring that the shelves are always fully stocked. And, of course, you'll always provide excellent customer service by attending to customer needs in a prompt and friendly way. It's a fast-paced environment, and everyone understands exactly what needs to happen to make their store a success - and gets on with doing it. There's a real family feel, and everyone pitches in as part of a close-knit team.</p>	www.jobs.ie www.aldirecruitment.ie
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LIST OF RECRUITMENT AGENCIES IN CORK CITY

Hays - Recruitment Agency Cork, 54 South Mall, City Centre, Cork, (021) 425 1020
Construction & Office work recruitment agency. www.hays.ie

Collins McNicholas Recruitment & HR Services Group, Siac House, Airport Road, Cork, (021) 480 9118, Medical Devices, Pharmaceutical & Finance recruitment agency
<https://www.collinsmcnicholas.ie/>

Morgan McKinley Cork, 4, 6 Lapp's Quay, City Centre, Cork, (021) 230 0330
Finance & Office work recruitment agency www.morganmckinley.ie

Adecco Cork, 34 Grand Parade, City Centre, Cork, (021) 427 3830
Sales & Office work recruitment agency <https://www.adecco.co.uk>

The Noel Group, 43 Paul St, City Centre, Cork, (021) 422 2179,
Healthcare & Hospitality sectors <https://noelgroup.ie>

Kelly Services, Carbery House, 67-69 South Mall, Cork, (021) 427 4700
Office support, Science & Accountancy sector www.kellyservices.ie

Sigmar Recruitment, 1 George's Quay, City Centre, Cork, (021) 431 577,
IT & Construction & Office sectors www.sigmarrecruitment.com

CLS Recruitment, Building 1000, 2nd Floor, City Gate, Mahon, Co. Cork, (021) 240 9058 ,
Construction & Finance & Marketing recruitment agency www.clsrecruitment.ie

FRS Recruitment, Unit 3, Building A1, Fota Business Park, Carrigtwohill, Cork, (021) 4634732
Construction & Office & Health care recruitment agency <https://www.frsrecruitment.com>

La Creme Recruitment, 4th floor, 6 Lapp's Quay, City Centre, Cork, (021) 230 0301
Office & Secretarial recruitment agency <https://www.lacreme.ie/>

CareerWise Recruitment, EastGate Village, EastGate, Little Island, Cork, (021) 206 1900
Manufacturing & IT & Software sectors <https://careerwise.ie>

Cpl Resources plc, Ground Floor, 11 Anglesea Street, Cork, (021) 494 4860
Nurses & Health Care workers www.cpljobs.com

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021 - 4302310**



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection

LIST OF JOB WEBSITES

CORK Jobs - <https://corkjobs.ie/>

Indeed - <https://ie.indeed.com/jobs-in-Cork>

Jobs.ie https://www.jobs.ie/cork_jobs.aspx

Irish Jobs <https://www.irishjobs.ie/Jobs/Cork/>

Monster <https://www.monster.ie/>

Job alert <https://www.jobalert.ie/>

Jobs Ireland <https://www.jobsireland.ie/>

Jobs Bio <https://jobbio.com/>

Active Link <https://www.activelink.ie/vacancies>

Public jobs <https://publicjobs.ie/en/>

Simple Hire <https://www.simplyhired.ie/>

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