

Job Title:	Reference No / how to apply:	Main Requirements:	Original Job Website:
ICT Support Administrator Level 1 Abtran	For more information and to apply go to Abtran website	2+ years' experience in ICT Support Experience in ICT Service Desk & incident management processes Administration of Active Directory Moving & re-patching PC's, IP Phones and other hardware Extensive experience supporting MS Office Cloud experience such as MS Office 365	www.abtran.ie
Customer Service Advisor Abtran	For more information and to apply go to Abtran website	Previous Customer Service experience Excellent verbal & written communication skills An exceptional telephone manner A high level of accuracy and attention to detail Strong computer skills (ECDL) Proven ability to deal with problems and solve them effectively Ability to work on own initiative and in a team	www.abtran.ie
Implant Warehouse Operative DHL	For more information and to apply go to DHL website	Minimum 3 years' experience Forklift Driving experience & handling pharma goods Strong customer service skills Flexible, adaptable work approach & team worker Strong attention to detail and experience working to strict guidelines and procedures	www.dhl.ie
For more information or support on how to apply for any of these jobs contact us on: (021) 4302310			

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Driver Super Valu	For more information and to apply go to Supervalu website Closing date: 12th June 2020	Pervious experience as a Delivery Driver Full clean drivers licence Excellent time management & organization skills Strong attention to detail with ability to use own initiative and work as part of a team Previous customer service experience	www.supervalu.ie
Deli Assistant Spar	For more information and to apply go to DHL website	Experienced Deli Assistant with excellent interpersonal and communication skills Numerical abilities Works well as part of a team as well as on own initiative with attention to detail Self-motivated with ability to make decisions Knowledge of Food Hygiene	www.spar.ie
Education Support Servisource	Email CV to: educationsupport@servisource.ie	Must have completed a Third Level Degree To provide support on a 1-1 basis to students with a disability in third level education during the academic year starting September 2020	www.recruitisland.ie
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Insulation Installer Connolly Insulation	Apply through: www.indeed.ie Full training will be given	Rigid Truck Licence is required Installation of bonded bead (Cavity Wall Insulation), attic insulation and air tightness measures on new builds and existing housing	www.indeed.ie
Senior Hair Stylist Darcy's Hairdressing	Call Frank in confidence on: (083) 1552334	Be part of a professional, friendly team in a state-of- the-art salon where opportunity awaits 4 years' experience covering all aspects of hairdressing	www.indeed.ie
Healthcare Assistant Care about You	Apply through: www.indeed.ie	FETAC Level 5 completed or started in Care of the Older Person including care skills Driving Licence An outgoing personality with excellent communication skills Reliable, diligent and trustworthy Assist the elderly with activities of daily living within the comfort of their own homes Personal care needs, emotional care, meal preparation and light housekeeping	www.indeed.ie
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Warehouse Operative (night shift) Fastway Couriers	Apply through: www.indeed.ie	An excellent timekeeper, with previous warehouse experience with ability to lift and scan parcels Work well as par of a team as well as on own initiative	www.indeed.ie
HGV Drivers, Ireland UK & Europe O'Donovan Transport Ltd.	Apply through: www.indeed.ie	A full clean driving licence A Digital Tachograph Card A valid drivers' CPC Card A professional manner with good customer service	www.indeed.ie
General Labourer Cork	Apply through: www.indeed.ie Immediate start available	Renovations, extensions, new builds and general building work including slabbing and concrete works SAFEPASS Manual Handling Own PPE	www.indeed.ie
General Operative GLS Ireland	Apply through: www.indeed.ie	Excellent communication skills with good IT skills Ability to multi-task and work to deadlines Previous experience in parcels/distribution Import / export knowledge	www.indeed.ie
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Healthcare, Catering & Domestic Assistants Noel Group	Apply through: www.indeed.ie Hepatitis B vaccine recommended	Experienced in a food handling role including: Manual Handling Level 1 Food Safety & HACCP Children's First Hand Hygiene Safeguarding Vulnerable Adults	www.indeed.ie
Chargehand Carpenter Mercy University Hospital	Apply through: www.muh.ie Closing date for applications: Tuesday 9th June 2020 at 12 noon	QQI Level 6 Advanced Certificate Craft – Carpentry or equivalent Must possess the technical knowledge and ability for the proper discharge of the office Have 2 years post apprenticeship experience of maintaining industrial, commercial and domestic type buildings in a similar setting	www.muh.ie
Clerical Support - on spec Clerical Officer Grade III Mercy University Hospital	Apply through: www.muh.ie	Provide general administration support, filing records, information & correspondence Proficient with Microsoft Experience dealing with people in a busy environment Proven experience working as part of a cross functional team Minimum 1 years' administration experience	www.muh.ie
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Care Assistant Bishopstown Court	Send CV to: careers@bishops court.ie	FETAC Level 5 Care for the Elderly Manual Handling Certificate 2 written references	www.recruitisland.ie www.indeed.ie
Driver Supervalu Ballincollig	Apply through: www.indeed.ie	Previous experience as a Delivery Driver Full clean Licence Excellent organization & time management skills Excellent communication skills Ability to use own initiative and work in a team Previous customer service experience	www.recruitisland.ie www.indeed.ie
Date Entry Reporting Officer Alter Domus	Apply through: www.indeed.ie	Proven data entry work experience in the financial service sector Excellent organization skills Confident using excel, experience with MS Office and data programmes Familiar with administration duties, using spreadsheets & on-line forms Typing speed & accuracy (spelling, grammar, punctuation), attention to detail Confidentiality	www.recruitisland.ie www.indeed.ie
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Facilities Assistant Abtran	Apply through: www.indeed.ie	Trade Qualification (Construction / Electrician / Carpenter) Manual Handling Certificate SAFEPASS Experience in a maintenance role within a large company or trade experience Good IT skills (Word, Excel, Outlook) Proven ability to build relationships	www.recruitisland.ie www.indeed.ie
Delivery Centre Administrator Deloitte	Apply through: www.jobalert.ie Requisition code: 177946	18-24 months experience in administration role Excellent organizing & prioritizing skills Strong verbal & written communication skills Excellent attention to detail Excellent knowledge of Microsoft Excel, Word & PowerPoint Ability to work to tight deadlines A flexible team player	www.jobalert.ie
Warehouse Operative Jacksonstone Recruitment	Apply through: www.indeed.ie Contact person: Lorraine Collins	Forklift Licence with 1 year' forklift experience Counterbalance & PPT Licence Manual Handling Certificate Required to conduct oneself in a safe and responsible manner	www.indeed.ie
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Sales Administrator Motor Industry CSA Personnel Consultants	Apply through: www.indeed.ie	Experience in Microsoft Office packages & general IT Experience working in finance, creating invoices, managing accounts, extracting & inputting data Ability to work under pressure & achieve deadlines Excellent written & verbal communication skills	www.indeed.ie
Maintenance Mechanical Foreman CUH	Informal enquiries: patrick.murphy3@hse.ie Application details: applysupport@hse.ie HBS08892	Download, save and read the Job Specification, Additional Campaign Information as well as the Application Form Read information in these documents carefully before making an application	www.hse.ie
Junior Sales Role Calnan Containers	Apply through: www.indeed.ie	Passion for trade / retail and experience in sales or training with a positive attitude Good communication, interpersonal & presentation Diligent, enthusiastic and a flexible approach to work MS Office skills with excellent English Flexibility with a willingness to travel	www.indeed.ie
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LIST OF RECRUITMENT AGENCIES IN CORK CITY

Hays - Recruitment Agency, 54, South Mall, City Centre, Cork, (021) 425 1020 Construction & Office Work Recruitment Agency www.hays.ie

Collins McNicholas Recruitment & HR Services Group, Siac House, Airport Road, Cork, (021) 480 9118, Medical Devices, Pharmaceutical & Finance Recruitment Agency <https://www.collinsmcnicholas.ie/>

Morgan McKinley Cork, 4, 6, Lapp's Quay, Cork, (021) 230 0330 Finance & Office Work Recruitment Agency www.morganmckinley.ie

Adecco Cork, 34, Grand Parade, Cork, (021) 427 3830 Sales & Office Work Recruitment Agency <https://www.adecco.co.uk>

The Noel Group, 43, Paul St, Cork, (021) 422 2179, Healthcare & Hospitality Sectors <https://noelgroup.ie>

Kelly Services, Carbery House, 67-69, South Mall, Cork, (021) 427 4700 Office Support, Science & Accountancy Sector www.kellyservices.ie

Sigmar Recruitment, 1, George's Quay, Cork, (021) 431 577, IT & Construction & Office Sectors www.sigmarrecruitment.com

CLS Recruitment, Building 1000, 2nd Floor, City Gate, Mahon, Co. Cork, (021) 240 9058, Construction & Finance & Marketing Recruitment Agency www.clsrecruitment.ie

FRS Recruitment, Unit 3, Building A1, Fota Business Park, Carrigtwohill, Cork, (021) 4634732 Construction & Office & Health Care Recruitment Agency www.frsrecruitment.com

La Creme Recruitment, 4th Floor, 6 Lapp's Quay, Cork, (021) 230 0301 Office & Secretarial Recruitment Agency <https://www.lacreme.ie/>

CareerWise Recruitment, EastGate Village, EastGate, Little Island, Cork, (021) 206 1900 Manufacturing & IT <https://careerwise.ie>

Cpl Resources plc, Ground Floor, 11, Anglesea Street, Cork, (021) 494 4860 Nurses & Health Care Workers www.cpljobs.com

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An Roinn Gnóthaí Fostaíochta
agus Coimisce Sóisialaí
Department of Employment Affairs
and Social Protection

LIST OF JOB WEBSITES

CORK Jobs - <https://corkjobs.ie/>

Indeed - <https://ie.indeed.com/jobs-in-Cork>

Jobs.ie https://www.jobs.ie/cork_jobs.aspx

Irish Jobs <https://www.irishjobs.ie/Jobs/Cork/>

Monster <https://www.monster.ie/>

Job alert <https://www.jobalert.ie/>

Jobs Ireland <https://www.jobsireland.ie/>

Jobs Bio <https://jobbio.com/>

Active Link <https://www.activelink.ie/vacancies>

Public jobs <https://publicjobs.ie/en/>

Simple Hire <https://www.simplyhired.ie/>

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