

| <b>Job Title:</b>   | <b>Reference No / how to apply:</b>   | <b>Main Requirements:</b>   | <b>Original Job Website:</b>                               |
|---|---|---|--|
| <b>Heavy Goods Vehicle Driver</b> PJ Logistics Ltd.   | Email CV to: <a href="mailto:odt@odt.ie">odt@odt.ie</a><br><br>Or post CV to: PJ Logistics Ltd.,<br>O'Donovan Business Park, Main Street,<br>Carrigtwohill, Co. Cork. | A full clean Driving Licence<br>A Digital Tachograph Card<br>A valid Drivers CPC Card<br>A professional manner & good customer service  | <a href="http://www.jobsireland.ie">www.jobsireland.ie</a> |
| <b>Test Centre Administrator</b><br>Prometric   | Apply with CV through:<br><a href="http://www.jobalert.ie">www.jobalert.ie</a>  | Flexibility regarding hours and covering other test centres as required<br>Experienced in customer service<br>Ability to meet commitments<br>Responsive to management requests<br>Excellent interpersonal skills and a team player  | <a href="http://www.jobalert.ie">www.jobalert.ie</a>       |
| <b>Windows Systems Administrator</b><br>Reperio Human Capital   | Apply with CV through:<br><a href="http://www.jobalert.ie">www.jobalert.ie</a><br><br>For more information contact Sean:<br>(01) 5713000.                             | Troubleshoot, install, configure, build, maintain & secure Windows infrastructure<br>Develop & deploy Windows SOE's across cloud<br>Support Exchange, Active Directory, DNS & Backup<br>Implement & manage ADFS, VMware, storage, backup & DR<br>Work with application owners to install, manage & upgrade systems and patching & documentation<br>Contribute to infrastructure architecture<br>Participate in on-call roster | <a href="http://www.jobalert.ie">www.jobalert.ie</a>       |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |   |  |

| Job Title:  | Reference No / how to apply:  | Main Requirements:  | Original Job Website:                                  |
|---|---|---|--|
| <b>Warehouse Operative</b> Logiskills Group   | Telephone Nicola: (021) 2339200<br>Email CV to: <a href="mailto:nicola@logiskills.ie">nicola@logiskills.ie</a><br>Reference: LSC5895NMJ | Must have forklift experience with valid licence<br>Current Manual Handling Certificate<br>Experience in a fast-paced warehouse environment<br>Proven experience of accurate stock picking<br>Strong computer skills: data entry on warehouse management systems<br>Excellent spoken & written English<br>Strong communication & interpersonal skills<br>Ability to multi-task with minimal supervision | <a href="http://www.jobalert.ie">www.jobalert.ie</a>   |
| <b>Care Giver for Cork North</b> Home Instead Senior Care   | Apply with CV through: <a href="http://www.irishjobs.ie">www.irishjobs.ie</a>   | Previous care experience including personal care<br>In the process of completing QQI Care Support with Care for the Older Person & Care Skills<br>Own transport with a full clean driving licence   | <a href="http://www.irishjobs.ie">www.irishjobs.ie</a> |
| <b>Clerical Officer – Admin Team</b> La Crème Recruitment   | Apply with CV through: <a href="http://www.irishjobs.ie">www.irishjobs.ie</a>   | Experience in a medical setting<br>Strong typing skills and proficiency in MS Word, Excel, Outlook and other IT software<br>Excellent verbal & written skills<br>Organised, attention to detail & minute taking skills<br>Can demonstrate experience in a busy administrative role on a broad range of tasks  | <a href="http://www.irishjobs.ie">www.irishjobs.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |   |  |

| <b>Job Title:</b>   | <b>Reference No / how to apply:</b>   | <b>Main Requirements:</b>  | <b>Original Job Website:</b>                           |
|---|---|--|--|
| <b>Mobile TWM Operative</b> Indaver Ireland Ltd   | Apply with CV through:<br><a href="http://www.irishjobs.ie">www.irishjobs.ie</a><br><br>Training can be provided in SAFEPASS, Working at Heights, Electric Pallet Truck | Experience in Waste Management Pharma / Production Petro Chemical environments<br>Full clean Driving Licence with Forklift Licence<br>Experience of chemical handling & awareness<br>Excellent verbal & written skills with attention to detail<br>Ability to work in a team & on own initiative | <a href="http://www.irishjobs.ie">www.irishjobs.ie</a> |
| <b>Waste Management Operator</b> Veolia   | Apply with CV through:<br><a href="http://www.irishjobs.ie">www.irishjobs.ie</a>  | Technical / chemical awareness regarding TWM with evidence of training in the following:<br>Waste management experience<br>Chemical awareness<br>Forklift Licence<br>Experience loading containers / curtainsiders<br>DGSA Environmental Qualification an advantage                              | <a href="http://www.irishjobs.ie">www.irishjobs.ie</a> |
| <b>Driver</b> UPS   | Apply with CV through:<br><a href="http://www.jobalert.ie">www.jobalert.ie</a>  | Experienced with full, clean, B Driving Licence<br>Excellent communication skills<br>A flexible approach to overtime<br>A logical thinker who works well under pressure<br>Friendly & enthusiastic   | <a href="http://www.jobalert.ie">www.jobalert.ie</a>   |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |  |  |

| Job Title:  | Reference No / how to apply:   | Main Requirements:  | Original Job Website:                                      |
|---|--|---|--|
| <b>Van Delivery Driver B Licence</b> Temple Recruitment   | Apply with CV through: <a href="http://www.indeed.ie">www.indeed.ie</a>  | Professional Drivers with home delivery experience<br>Working Monday-Friday & may include weekends  | <a href="http://www.indeed.ie">www.indeed.ie</a>           |
| <b>Retail Security Officer</b> Bidvest Noonan   | Email CV to:<br><a href="mailto:Krzysztof.Nosek@bidvestnoonan.com">Krzysztof.Nosek@bidvestnoonan.com</a><br><b>AND</b><br><a href="mailto:Vladimir.Belujsky@bidvestnoonan.com">Vladimir.Belujsky@bidvestnoonan.com</a> | Valid PSA Licence<br>Good customer service skills with excellent communication skills   | <a href="http://www.indeed.ie">www.indeed.ie</a>           |
| <b>Dining Staff</b>   | Apply through <a href="http://www.jobsireland.ie">www.jobsireland.ie</a><br>Ref: #JOB-2145680<br>Please phone: 0892201255 Email:<br><a href="mailto:corkindianaagrah@gmail.com">corkindianaagrah@gmail.com</a>         | Dining staff for evenings only<br>Essential<br><input checked="" type="checkbox"/> Minimum Experience Required (Years): 1                       | <a href="http://www.jobsireland.ie">www.jobsireland.ie</a> |
| <b>Teleporter Driver - Manch, Co. Cork</b>  | <b>CLS Recruitment Group Ltd</b><br><b>Ref: #JOB-2145259</b><br><b>To apply call us now on 0212409058</b><br><b>or email your CV to</b><br><a href="mailto:jobs@clsrecruitment.ie">jobs@clsrecruitment.ie</a>          | Teleporter Driver with Safepass and ticket required for Manch, Co. Cork. Immediate start. Must have experience and references will be required. | <a href="http://www.jobsireland.ie">www.jobsireland.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |  |   |  |

| Job Title:  | Reference No / how to apply:  | Main Requirements:  | Original Job Website:                                      |
|---|---|---|--|
| Social Media/Marketing Support  | Apply through <a href="http://www.jobsireland.ie">www.jobsireland.ie</a><br>Ref: #JOB-2146959 | A part time position that can be worked on from home. Our ideal candidate is an enthusiastic and energetic individual who is positive and outgoing and looking to join an exciting, growing, and innovative local company with an international dimension. This position will focus on using Social Media such as Facebook, Twitter, LinkedIn etc. to support our sales and marketing and will have the opportunity to lead the marketing for the company.<br>Minimum 2 years' experience essential | <a href="http://www.jobsireland.ie">www.jobsireland.ie</a> |
| TONY DUNNE<br>COURIERS LIMITED<br>Driver - B Licence  | Ref: #JOB-2145663<br>Email CV to<br><a href="mailto:dunne58@gmail.com">dunne58@gmail.com</a>  | We are a Service Partner with DHL Cork. It is essential that you have a clean driving Licence a car Licence is acceptable. This job is full time and is a 5 days' a week.<br>Must have a good knowledge of the Co Cork area and the use of scanners and Eircode's would be helpful.   | <a href="http://www.jobsireland.ie">www.jobsireland.ie</a> |
| <b>Deli Assistant</b><br>CENTA  | Apply with CV through: <a href="http://www.centra.ie">www.centra.ie</a>                       | HACCP with excellent communication skills<br>Previous customer service experience<br>Ability to work in a fast pace environment   | <a href="http://www.centra.ie">www.centra.ie</a>           |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |   |  |

| Job Title:  | Reference No / how to apply:  | Main Requirements:   | Original Job Website:  |
|---|---|--|--|
| <b>Community Support Worker</b> Brothers of Charity Services  | Apply with CV through:<br><a href="http://www.brothersofcharity.ie">www.brothersofcharity.ie</a><br><br>Ref: 18/2020<br><br><b>Closing date: Friday 26<sup>th</sup> June 2020</b> | QQI Certificate in Community Development, Health or Education#<br>3 years' experience working with adults with an intellectual disability / autism in the community<br>Ability to work on own initiative & in a team<br>Flexibility, with excellent organization and communication skills<br>A full Driving Licence & means of transport<br>Must have the ability to enable & empower with living, work & social activities<br>Work professionally in challenging situations | <a href="http://www.brothersofcharity.ie">www.brothersofcharity.ie</a> |
| <b>People Operations Administrator</b><br>Abtran  | Apply with CV through:<br><a href="http://www.jobalert.ie">www.jobalert.ie</a>  | Human Resources qualification with 2 years' experience working in administration<br>Excellent computer skills with software (Microsoft Office & DocuSign)<br>Strong written & oral communication skills<br>Attention to detail   | <a href="http://www.jobalert.ie">www.jobalert.ie</a>                   |
| <b>Kitchen Porter</b> The Spitjack  | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>  | Full time Kitchen Porter duties in a busy City Centre Restaurant<br>1 year' experience minimum   | <a href="http://www.indeed.ie">www.indeed.ie</a>                       |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |  |  |

| Job Title:  | Reference No / how to apply:  | Main Requirements:  | Original Job Website:                            |
|---|---|---|--|
| <b>Floor Staff</b> Silver Quay Restaurant   | Apply with CV through: <a href="http://www.indeed.ie">www.indeed.ie</a>   | An outgoing & friendly approach with a willingness to learn<br>1 year' experience minimum essential   | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Administrator</b> C&M Recruitment  | Apply with CV through: <a href="http://www.indeed.ie">www.indeed.ie</a>   | Experience working with large volume of figures in Excel including transactions<br>Excellent numerical skills with attention to detail<br>A quick learner<br>Transport needed   | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Sales Assistant</b> Bits n Bobs  | Apply with CV through: <a href="http://www.indeed.ie">www.indeed.ie</a>   | Experienced in a retail setting to carry out customer service, till work, working with deliveries, replenishing stock and other duties<br>Enthusiastic, outgoing & friendly   | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Rigid ADR Driver</b> ISM Recruitment   | <b>Telephone: (01) 8912330</b><br><br>Full training provided<br><br>Closing date: 30 <sup>th</sup> August 2020<br><br>Start date: 28 <sup>th</sup> September 2020 | Experienced ADR Driver with C Licence<br>Valid Digicard<br>CPC Card plus new CPC module completed<br>Excellent knowledge of the Irish Road Network Munster<br>Responsible for multi-drop deliveries to domestic & commercial sites<br>Collection of payments from customers | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |   |  |

| <b>Job Title:</b>   | <b>Reference No / how to apply:</b>  | <b>Main Requirements:</b>   | <b>Original Job Website:</b>                         |
|---|--|---|--|
| <b>Internal Sales Administrator</b> Passive House Systems   | Full details:<br><a href="http://www.passivehousesystems.ie">www.passivehousesystems.ie</a>  | Processing orders & transferring to warehouse<br>Tracking orders to successful delivery<br>Issuing updates to customers<br>Interfacing with logistics companies<br>Reception duties including email & telephone<br>Excellent written & spoken English<br>SAGE experience, Microsoft Excel, Outlook & Word<br>Work well under pressure maintain a high quality | <a href="http://www.indeed.ie">www.indeed.ie</a>     |
| <b>Clerical Officer – on spec</b> MUH   | Apply with CV through: <a href="http://www.muh.ie">www.muh.ie</a><br><br>Training will be provided   | Minimum 1 year' experience providing general administration support, filing records, information & correspondence & proficiency with Microsoft<br>Experience dealing with people in a busy environment<br>Experience working as part of a cross functional team   | <a href="http://www.muh.ie">www.muh.ie</a>           |
| <b>Trainee Pest Control Technician</b> Rentokil Initial   | For more information visit:<br><a href="https://www.rentokil-initial.co/">https://www.rentokil-initial.co/</a><br><br>Full training provided | Full Driving Licence<br>Ability to maintain high standards reaching deadlines<br>Excellent written & verbal communication skills<br>A commitment to deliver excellent customer service<br>Strong organization skills to manage workload<br>A good eye for detail & accuracy   | <a href="http://www.jobalert.ie">www.jobalert.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |  |   |  |



| <b>Job Title:</b>   | <b>Reference No / how to apply:</b>  | <b>Main Requirements:</b>   | <b>Original Job Website:</b>                     |
|---|--|---|--|
| <b>Full-time Childcare Staff</b> Nurture Childcare  | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>   | Minimum FETAC Level 6 in Childcare or equivalent<br>Experience in Montessori or Childcare required  | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Van / Rigid Driver</b> Caulfield Transport   | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>   | Full B Driving Licence with Full C Driving Licence<br>Delivering white goods to shops in Munster<br>Loading / offloading trucks<br>Paperwork must be in order daily   | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>General Worker Tank Wash</b> Murphy Transport Ltd.   | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a><br><br>Training provided in Fork- truck operation | B Driving Licence with Fork truck Licence<br>Working as part of a team in ISO Tank Wash Facility<br>Handling hoses, spinners, fittings & pipes<br>Operating vehicle wash machinery<br>Fork truck operation & general depot duties                                     | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Material Handler</b> Johnson & Johnson   | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>   | 3-5 years previous Warehouse / Material Handler experience in a fast paced GMP environment<br>Organised with attention to detail<br>Customer orientated<br>Team player with ability to work under pressure<br>Numerical ability<br>Computer literate<br>PIV Certified | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |  |   |  |

| Job Title:  | Reference No / how to apply:  | Main Requirements:   | Original Job Website:                            |
|---|---|--|--|
| <b>Truck Delivery Driver</b><br>Bolk Transport  | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>  | Experienced Truck Driver for multi-drop deliveries in Cork & surrounding areas<br>Valid C Driving Licence<br>Up to date CPC's<br>Must be available for shift work  | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Firewatch / Spotter</b><br>BSS Building Staff Solutions  | Apply with CV through:<br><a href="http://www.indeed.ie">www.indeed.ie</a>  | Previous Firewatch / Spotter experience<br>SAFEPASS & Manual Handling<br>CIF COVID19 Card<br>Ability to work in a fast-paced environment<br>Adhere to site specific welfare & safety regulations<br>Carry out other additional duties as required<br>Excellent time keeping skills | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>Static Security Officer</b><br>Securitas Security Services Ireland Ltd.                                | Apply with CV through: <a href="http://www.jobs.ie">www.jobs.ie</a><br><br><b>Interview conducted via telephone &amp; Microsoft Teams</b> | Security Officers for Temperature Screening Checks<br>12 hours' shifts<br>PSA Licence<br>Excellent written & verbal communication<br>Excellent customer service skills<br>Excellent PC skills<br>Must be flexible regarding working hours<br>Own transport required                | <a href="http://www.jobs.ie">www.jobs.ie</a>     |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |   |  |  |

## APPRENTICESHIPS AVAILABLE THIS WEEK

| Job Title:  | Reference No / how to apply:   | Main Requirements:   | Original Job Website:                            |
|---|--|--|--|
| <b>1<sup>st</sup> or 2<sup>nd</sup> Year Apprentice Technician</b><br>Finbarr Galvin Ltd.                 | Apply with Cover Letter & CV by post to: Anthony Galvin, Finbarr Galvin Ltd., Clonakilty Road, Bandon, Co. Cork.<br><br>Or email Cover Letter & CV to:<br><a href="mailto:anthony@finbarrgalvin.ie">anthony@finbarrgalvin.ie</a> | A willingness to train in all aspects of Apprenticeship  | <a href="http://www.96fm.ie">www.96fm.ie</a>     |
| <b>Carpenters &amp; Apprentice Carpenters KC</b><br>Construction & Fitouts Ltd.                           | Apply through: <a href="http://www.indeed.ie">www.indeed.ie</a><br><br>To see more about the Company visit <a href="https://www.facebook.com/kccfitoutsltd">Facebook@kccfitoutsltd</a>   | Experienced Carpenters & Apprentices for roofing & 2 <sup>nd</sup> fixing<br>SAFEPASS<br>Manual Handling<br>COVID19 Induction completed  | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>HVAC Commissioning &amp; Validation Apprentice</b><br>Airflow Services Ltd.                            | Apply through: <a href="http://www.indeed.ie">www.indeed.ie</a>  | Professional with excellent communication skills<br>Good computing skills including Microsoft Office<br>Experience working within an ISO registered environment<br>Excellent organization and time management<br>Self-motivated and a good team player | <a href="http://www.indeed.ie">www.indeed.ie</a> |
| <b>For more information or support on how to apply for any of these jobs contact us on: (021) 4302310</b> |  |  |  |

## LIST OF RECRUITMENT AGENCIES IN CORK CITY

Hays - Recruitment Agency, 54, South Mall, City Centre, Cork, (021) 425 1020 Construction & Office Work Recruitment Agency [www.hays.ie](http://www.hays.ie)

Collins McNicholas Recruitment & HR Services Group, Siac House, Airport Road, Cork, (021) 480 9118, Medical Devices, Pharmaceutical & Finance Recruitment Agency <https://www.collinsmcnicholas.ie/>

Morgan McKinley Cork, 4, 6, Lapp's Quay, Cork, (021) 230 0330 Finance & Office Work Recruitment Agency [www.morganmckinley.ie](http://www.morganmckinley.ie)

Adecco Cork, 34, Grand Parade, Cork, (021) 427 3830 Sales & Office Work Recruitment Agency <https://www.adecco.co.uk>

The Noel Group, 43, Paul St, Cork, (021) 422 2179, Healthcare & Hospitality Sectors <https://noelgroup.ie>

Kelly Services, Carbery House, 67-69, South Mall, Cork, (021) 427 4700 Office Support, Science & Accountancy Sector [www.kellyservices.ie](http://www.kellyservices.ie)

Sigmar Recruitment, 1, George's Quay, Cork, (021) 431 577, IT & Construction & Office Sectors [www.sigmarrecruitment.com](http://www.sigmarrecruitment.com)

CLS Recruitment, Building 1000, 2nd Floor, City Gate, Mahon, Co. Cork, (021) 240 9058, Construction & Finance & Marketing Recruitment Agency [www.clsrecruitment.ie](http://www.clsrecruitment.ie)

FRS Recruitment, Unit 3, Building A1, Fota Business Park, Carrigtwohill, Cork, (021) 4634732 Construction & Office & Health Care Recruitment Agency [www.frsrecruitment.com](http://www.frsrecruitment.com)

La Creme Recruitment, 4th Floor, 6 Lapp's Quay, Cork, (021) 230 0301 Office & Secretarial Recruitment Agency <https://www.lacreme.ie/>

CareerWise Recruitment, EastGate Village, EastGate, Little Island, Cork, (021) 206 1900 Manufacturing & IT <https://careerwise.ie>

Cpl Resources plc, Ground Floor, 11, Anglesea Street, Cork, (021) 494 4860 Nurses & Health Care Workers [www.cpljobs.com](http://www.cpljobs.com)

**For more information or support on how to apply for any of these jobs contact us on (021) 4302310**



## LIST OF JOB WEBSITES

**CORK Jobs** - <https://corkjobs.ie/>

**Indeed** - <https://ie.indeed.com/jobs-in-Cork>

**Jobs.ie** [https://www.jobs.ie/cork\\_jobs.aspx](https://www.jobs.ie/cork_jobs.aspx)

**Irish Jobs** <https://www.irishjobs.ie/Jobs/Cork/>

**Monster** <https://www.monster.ie/>

**Job alert** <https://www.jobalert.ie/>

**Jobs Ireland** <https://www.jobsireland.ie/>

**Jobs Bio** <https://jobbio.com/>

**Active Link** <https://www.activelink.ie/vacancies>

**Public jobs** <https://publicjobs.ie/en/>

**Simple Hire** <https://www.simplyhired.ie/>

**For more information or support on how to apply for any of these jobs contact us on: (021) 4302310**

