

Job Title:	Reference No / how to apply:	Main Requirements:	Original Job Website:
Warehouse Operative / Relief Van Driver Casey's Furniture	Apply with CV through: www.indeed.ie	Unloading containers, put away, scanning into locations Picking and assembling customers' orders Quality inspecting furniture Loading delivery trucks as per manifest Housekeeping and general hygiene	www.indeed.ie
General Operative / Labourer HBS Construction	Apply with CV through: www.indeed.ie	Commercial renovations & upgrades for State & Semi State Bodies including general building works SAFEPASS & Manual Handling required Own transport Groundwork & concreting experience CSCS ticket an advantage	www.indeed.ie
Waste Operative Apleona	Apply with CV through: www.irishjobs.ie	Qualification in Environmental or Waste Management Awareness of Health & Safety good practices Understanding of Health & Safety legislation Ability to work on own initiative Forklift training an advantage	www.irishjobs.ie
For more information or support on how to apply for any of these jobs contact us on: (021) 4302310			

Job Title:	Reference No / how to apply:	Main Requirements:	Original Job Website:
Driver C Licence Multi Drop Early morning shift Cregg Recruitment	Apply with CV through: www.irishjobs.ie Contact: Gemma Prendergast	Experienced, eager driver to join a busy team within a food distribution company, based in Middleton Very Early shift cycle 3am start with 12pm finish. Loading & unloading product to the van & multi drops Licence C or C1 applies, with 1-2 years' experience Ambitious individual to boost sales & be an integral part of the team 3-4 days a week with increased hours on the increase of business	www.irishjobs.ie
Cycle Mechanic available week- ends Halfords	Apply with CV through: https://careers.halfordscareers.co/cw/en/job	Bike building, PDI, and general repairs and servicing Be an essential part of the success of our business A passionate about bikes as well as customer service An ideal role for an enthusiastic individual who works well in a team and enjoys being busy Apply if you are a qualified bike mechanic, or have experience working in the cycle industry,	www.jobalert.ie
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Site Receptionist / Administrative Assistant Cadence Design Systems	Apply with CV through: www.jobalert.ie	Prior experience as a receptionist or in related field Experience in administrative duties within a fast paced, multinational environment Excellent written and verbal communication skills Competency in Microsoft applications including Word, Excel, and Outlook Excellent time management skills Ability to maintain accurate relevant records Able to contribute positively as part of a team First Aider Qualified	www.jobalert.ie
Refuge Truck Driver Dangan Recruitment	Apply with CV through: www.jobs.ie	A full clean C Driving Licence. CPC Modules are up to date and Tachograph Card Collecting and emptying refuse in a safe manner Carry out vehicle checks & ensure your vehicle is always kept clean and presentable Compliant with health, safety and environmental requirements & high level of customer service Maintain written and electronic records	www.jobs.ie
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Pet Specialist Equipet Blackpool	Apply with CV through: www.jobs.ie	QQI Level 5 Animal Care Certificate desirable Detailed knowledge of pet welfare, pet nutrition & animal husbandry Extremely efficient, excellent attention to detail, ensuring exceptional standards are achieved throughout all your tasks Good numeric ability, completing sales correctly and accurately at the till point Flexibility within the job role - must be able to commit to working shorter shifts over 4 or 5 days	www.jobs.ie
Working Foreman Liam Leahy & Son Building Contractors	Apply with CV through: www.jobs.ie	Merit in carpentry and joinery 5 + years of experience required working foreman Ability to read & understand structural drawings In depth knowledge of methods of measurements Well conversant with Irish Codes and specifications Hold all relevant tickets: SAFEPASS, Manual Handling etc.	www.jobs.ie
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Car Valet / Detailer Ben Henry Motors	Apply with CV through: www.indeed.ie	Responsible for condition of all vehicles on sale Wash, valet and prepare cars to the highest standard possible with attention to detail Carry out paint correction, compounding, polishing, waxing, touch ups, etc. Inspect vehicles prior to customer handover Driving roles such as VRT appointments, NCT's Must have experience in paint correction Must have a full, clean, Irish driving licence Minimum 2 years' experience in valeting/detailing with references	www.indeed.ie
Customer Assistants Tesco Cork	www.tesco-careers.com www.jobalert.ie	Customer Assistants for Market Green Shopping Centre – Midleton Or Wilton Shopping Centre <ul style="list-style-type: none"> • Able to give great customer service • Works hard for customers, your team and your department. • You are able to priorities to ensure anything you do is right for our customer. 	www.jobalert.ie
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<p>Citizens Information Phone Service: Information Officers</p>	<p>CIPS has an immediate vacancy for:</p> <p>Information Officer Permanent, Full Time (35 Hours per week)</p> <p>And Creating a panel of qualifying candidates for:</p> <p>Information Officers Full-time and Part-time Permanent and Temporary</p> <p>All vacancies arising before September 2021 may be filled from these panels</p> <p>https://www.activelink.ie/vacancies</p> <p>Application forms can be downloaded on www.activelink.ie</p>	<p>The primary role of the Information Officer is to provide information and advice to members of the public, primarily via the phone in a call centre environment. Additionally, the Information Officer will assist the management team as appropriate in the work of CIPS and the development of its services.</p> <p>Previous experience in a busy information environment is desirable. Commitment to high-quality customer service and strong teamwork is essential.</p> <p>Closing date is 1.00pm on Wednesday 19th August 2020</p> <p>The completed application form should be emailed (as an attachment) to cips.jobs@citinfo.ie</p>	<p>www.activelink.ie</p>
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Receptionist/Administrator Mardyke Arena UCC - Cork Part-time	www.indeed.ie Part-time hours: 20 - 25 per week Application deadline: 13/8/2020	Mardyke Arena UCC are currently seeking applications for the position of a Receptionist/Administrator on a part-time basis, (20 to 25 hours per week). The ideal candidate will have a strong background in secretarial/administration work. Medical administration/secretarial work an advantage but not essential. The role is critical in supporting the efficient operation of the Arena Clinic by providing a professional front desk service as the first point of contact.	www.indeed.ie
Store Person / Relief Fitter Dessies Tyres	Apply with CV through: www.indeed.ie	Stores person / Delivery driver for warehouse that supplies stock to our 4 depots and trade customers Full clean driver's license & previous experience in the tyre industry or in a parts department	www.indeed.ie
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APPRENTICESHIPS / TRAINEESHIPS AVAILABLE THIS WEEK

Job Title:	Reference No / how to apply:	Main Requirements:	Original Job Website:
Trainee Accountant Hays Specialist Recruitment	www.hays.ie	Preparation of financial statements for clients. Preparation of financial highlights disclosures for financial statements. Preparation of management accounts on a periodic basic (monthly/quarterly/etc). Preparation of excel schedules and notes as support for financial statements. Liaising with external parties in relation to financial statements, including investment managers, administrators, auditors and other service providers. Present financial statements for review to the Practice Manager/Principal. Assistance with research of complicated transactions to ensure the accounting treatment is correct. Achieved or are currently on target for a 2.1 honours degree or higher.	www.hays.ie
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LIST OF RECRUITMENT AGENCIES IN CORK CITY

Hays - Recruitment Agency, 54, South Mall, City Centre, Cork, (021) 425 1020 Construction & Office Work Recruitment Agency www.hays.ie

Collins McNicholas Recruitment & HR Services Group, Siac House, Airport Road, Cork, (021) 480 9118, Medical Devices, Pharmaceutical & Finance Recruitment Agency <https://www.collinsmcnicholas.ie/>

Morgan McKinley Cork, 4, 6, Lapp's Quay, Cork, (021) 230 0330 Finance & Office Work Recruitment Agency www.morganmckinley.ie

Adecco Cork, 34, Grand Parade, Cork, (021) 427 3830 Sales & Office Work Recruitment Agency <https://www.adecco.co.uk>

The Noel Group, 43, Paul St, Cork, (021) 422 2179, Healthcare & Hospitality Sectors <https://noelgroup.ie>

Kelly Services, Carbery House, 67-69, South Mall, Cork, (021) 427 4700 Office Support, Science & Accountancy Sector www.kellyservices.ie

Sigmar Recruitment, 1, George's Quay, Cork, (021) 431 577, IT & Construction & Office Sectors www.sigmarrecruitment.com

CLS Recruitment, Building 1000, 2nd Floor, City Gate, Mahon, Co. Cork, (021) 240 9058, Construction & Finance & Marketing Recruitment Agency www.clsrecruitment.ie

FRS Recruitment, Unit 3, Building A1, Fota Business Park, Carrigtwohill, Cork, (021) 4634732 Construction & Office & Health Care Recruitment Agency www.frsrecruitment.com

La Creme Recruitment, 4th Floor, 6 Lapp's Quay, Cork, (021) 230 0301 Office & Secretarial Recruitment Agency <https://www.lacreme.ie/>

CareerWise Recruitment, EastGate Village, EastGate, Little Island, Cork, (021) 206 1900 Manufacturing & IT <https://careerwise.ie>

Cpl Resources plc, Ground Floor, 11, Anglesea Street, Cork, (021) 494 4860 Nurses & Health Care Workers www.cpljobs.com

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LIST OF JOB WEBSITES

CORK Jobs - <https://corkjobs.ie/>

Indeed - <https://ie.indeed.com/jobs-in-Cork>

Jobs.ie https://www.jobs.ie/cork_jobs.aspx

Irish Jobs <https://www.irishjobs.ie/Jobs/Cork/>

Monster <https://www.monster.ie/>

Job alert <https://www.jobalert.ie/>

Jobs Ireland <https://www.jobsireland.ie/>

Jobs Bio <https://jobbio.com/>

Active Link <https://www.activelink.ie/vacancies>

Public jobs <https://publicjobs.ie/en/>

Simple Hire <https://www.simplyhired.ie/>

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An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection